

**PROCEEDINGS OF THE ASSISTANT/ DISTRICT EDUCATIONAL OFFICER,**

Sub : Gen. Edn-Departmental/Aided-Primary/Secondary school-Fixation of staff strength for the year 2013-14 of ..... School- Sanctioned-Orders issued.

- Read: 1) G.O (P) No. 199/2011/Gen.Edn Dated 01-10-2011  
2) Circular No. 31904/J2/12/Gen.Edn Dated 06-06-2012  
3) G.O (P) No. 313/2013/Gen.Edn Dated 29-11-2013  
4) Circular No. H2/29303/2011 Dated 05-03-2014 of the Director of Public Instruction  
5) Letter No. H2/29303/2011 Dated 19-03-2014 of the Director of Public Instruction  
6) Letter No..... Dated ..... of the Manager/Headmaster of .....

**ORDER No. D.Dis/...../...../2014 DATED .....**

In exercise of powers conferred up on the undersigned under the Kerala Education Act and Rules and as per the Govt. orders, Circular and Letter read above, the following class divisions and establishment are sanctioned to ..... School (School Code ..... ) for the year 2013-14 on the basis of the pupils strength uploaded in the web site by the Headmaster as detailed here below.

1) **ACCOMMODATION AVAILABLE IN THE SCHOOL FOR THE YEAR 2013-14**  
**PRE K.E.R**

Permanent	Semi Permanent	Temporary	No. of Pre KER Divisions

**POST KER**

Permanent	Semi Permanent	Temporary	No. of Post KER Divisions

2) **ADDITIONALLY PROVIDED DURING THE YEARS 2011-12 TO 2013-14**

Permanent	Semi Permanent	Temporary	No. of Post KER Divisions

- 3) Date of Fitness Certificate of the existing accommodation -  
for the current year
- 4) Dates of Fitness Certificates of the additional -  
accommodation (2011-12 to 2013-14)
- 5) Details of exemption obtained for Height, Length and -  
Breadth with authority quoted (Specification of building  
to which exemption obtained may also be quoted)
- 6) Whether the school is functioning in sessional system and -  
whether orders have been obtained every year from the DPI  
or Government. If so, quote the Order Number and Date
- 7) Whether Standards I to III are on shift or not -



9) Number of excess students ordered to be retained in each standard

Standards	I	II	III	IV	V	VI	VII	VIII	IX	X	TOTAL
Number of excess pupil retained											

10) Whether the institution is having Provisional/Temporary/ - Permanent recognition (If Temporary, the year up to which the recognition is granted may also be quoted)

11) The details of establishment sanctioned for the year 2013-14 are shown in the **Appendix** of this order.

12) Number of additional divisions admissible under 1:45 ratio for the year 2013-14 (over and above the sanctioned posts for the year 2010-11). The details of these divisions should be reported to the Director of Public Instruction for verification of U.I.D/E.I.D and for sanction the additional divisions and posts

L.P	
U.P	
H.S	

13) The classification of posts of High School Assistants (Core Subjects) sanctioned will be as follows.

Subject/Posts sanctioned	Physical Science	Natural Science	Mathematics	Social Science	English	TOTAL
In 1:45 ratio						
In 1:35 ratio						
TOTAL						

14) The following posts requested by the Manager in his letter read above are not sanctioned for the reason mentioned against each.

Details of divisions/ posts proposed	Reason for not sanctioning the proposed division/post

15) The Manager, if aggrieved by this order, may prefer appeal to the Deputy Director, Education direct with a copy to the undersigned within 15 days from the date of receipt of this order.

16) Remarks\*\*

**Assistant/District Educational Officer**

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To

- 1) The Manager, .....
- 2) The Headmaster, .....
- 3) The District Educational Officer, ..... (with C/L)
- 4) The Deputy Director, Education, .....( with C/L)
- 5) The Super Check Cell Officer, Directorate of Public Instruction, Thiruvananthapuram (with C/L)

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